

You have some legal rights in respect of your personal data

Right of access

You have the right to request access to your personal data. This is known as a data subject access request or SAR. If you make this request, we will provide you with a copy of all the personal data we hold about you and explain the lawful basis upon which we are processing it.

Request correction of the personal data that we hold about you

You have the right to request that any inaccurate data we hold about you is corrected or that we add a supplemental statement if you feel that any personal data we hold about you is incomplete. We may need to verify the accuracy of the new data you provide to us.

Request erasure of your personal data

You have the right to ask us to delete or remove personal data when there is no good reason for us continuing to process it. You also have the right to ask us to delete or remove your personal data where you have successfully exercised your right to object to us processing it. In circumstances where we may have processed your information unlawfully or where we are required to erase your personal data to comply with UK law. Note we may not always be able to comply with your request for erasure for specific legal reasons which we will notify you about at the time of your request.

Object to processing of your personal data

You have the right to object to us processing your personal data where we are relying on a legitimate interest or those of a third party and there is something about your situation which makes you want to object to processing on this ground impacts on your fundamental rights and freedoms. In some cases, we may demonstrate that we have compelling legitimate grounds to process your information which override your rights and freedoms.

You also have the right to object where we are processing your data for direct marketing purposes.

Request a restriction of processing of your personal data

You have the right to ask us to suspend the processing of your personal data in the following situations

- if you want us to establish the accuracy of the data
- if our use of the data is unlawful but you do not wish us to erase it

- where you need us to hold the data even if we no longer require it as you need it to establish, exercise or defend legal claims
- if you have objected to our use of the data but we need to verify whether we have an overriding legitimate ground to use it, for example, to comply with a legal obligation

Request a transfer of your personal data to you or to third party

We will provide a copy of our personal data to you or a third party nominated by you in a structured, commonly used, machine readable format. This right only applies to automated information which you initially provided consent for us to use or where we have used the information to perform a contract with you.

Withdraw consent at any time where we are relying this as our basis for processing your personal data.

You have the right to withdraw your consent to us processing your data at any time. If you withdraw your consent, we may not be able to provide certain products or services to you. We will advise you about this you at the time you withdraw your consent. If you withdraw your consent this will not affect the lawfulness of any processing carried out prior to your withdrawal.